

2025 Derived Grade Internal Moderation Cover Sheet



2025 SANCTA MARIA COLLEGE DERIVED GRADE INTERNAL MODERATION COVER SHEET

NZQA Assessment (including Examination) Rules for Schools with Consent to Assess 2024 (5.6b) requires that schools must report to NZQA only those internal assessment results which have been subject to an internal moderation process.

STANDARD INFORMATION

Course Title:				Standard Number:		Version:	
Credits:		NZQF Level:		The school has consent to assess this standard (Y/N)			
Standard Title:							

CRITIQUING OF ASSESSMENT MATERIALS

The critiquing process is to ensure that the assessment materials meet the requirements specified in the standard and provide the opportunity for students to present evidence at all grades. Assessment materials should be checked against the standard before use.

Source of materials:	Critiquing process:	Y/N
Own	The materials have been previously critiqued and the standard and current clarification are unchanged.	
Subject Association	If yes, stop here. No further critiquing is required.	
Other (e.g. QAAM material):	Registered standard number, version, title, level & credits are given	
	Student instructions are clear, and language is appropriate	
	Assessment is consistent with learning/context/curriculum at the appropriate level	
	Assessment allows students to achieve requirements of the standard for all grades	
	Instructions are consistent with explanatory notes/range statements in the standard	
	Assessment schedule is consistent with the standard and clarifications documents	
	Judgement/sufficiency statements clearly describe performance levels for each grade, e.g. quality & length	
	Evidence statements allow for a range of acceptable answers from students with specific examples for each grade (A/M/E)	

VERIFICATION (MODERATOR) OF TEACHER JUDGEMENTS

The verification process is to ensure that the teacher judgements are consistent with the standard before they are reported to NZQA. Purposefully selected samples of work around grade boundaries should be verified by a subject specialist with standard-knowledge.

The verification was completed by the following subject specialist with standard-specific knowledge.

Name:

Date:

Position or School:

Evidence of verification is available overleaf, attached or at location (specify):

Sufficient pieces of work have been verified from all teachers reporting results to assure consistency across classes (where applicable).

MONITORING OF THE INTERNAL MODERATION PROCESS

I have sighted evidence that all quality assurance processes have been completed for this standard.

Name:

Signature:

Date:

SAMPLES ARE RETAINED & ASSESSMENT MATERIALS REVIEWED

Results loaded into student management system. Date:

The school's random selection procedure has been used to select work for external moderation (if required).

Assessment materials and student work are stored ready for external moderation (indicate file path or location):

Assessment materials have been reviewed in response to feedback.

New benchmark samples have been annotated and/or existing examples of grade boundary decisions have been updated.

SANCTA MARIA COLLEGE VERIFICATION EVIDENCE

Strategic selection of samples of work is based on the experience of the assessor(s), external moderation history, and the previous use of the task. The sample size can be sufficient, purposeful (at grade boundaries) or minimal.

Purposeful selection at grade boundaries (1 x Highest N/ 1 x Lowest A, 1 x Highest A/ 1 x Lowest M, 1x Highest M/, 1 x Lowest E)

All pieces of work selected for Moderation must be border line and purposeful selection with a range of grades.

Student's Name	Marker's Grade	Verifier's Grade	Reported Grade	Discussion comments