



Sancta Maria College is an integrated Co-educational Catholic College and its practices, beliefs and values are Catholic and guide the work of the College.

Rationale

Sancta Maria College Board of Trustees, as a signatory to the Education (Pastoral Care of International Students) Code of Practice will adhere to, and uphold the regulations pertaining to the pastoral care and support of international fee-paying students at the college

Purpose



- To develop cultural understanding and insight in Sancta Maria College students to enable them to become global citizens.
- To foster international cooperation and relationships now and in the future.
- To enable exchanges of benefit to language learners, and other learning and co-curricular areas such as history, geography, social studies, economics, sports, cultural activities, etcetera.
- International Students will benefit by being educated holistically in a safe and nurturing environment that will strongly support their individual learning needs.
- To provide the school with additional funds to enhance quality teaching and learning.

Guidelines

1. Provisions for international students according to The Education (Pastoral Care of International Students) Code of Practice will be adhered to and students will receive a high level of pastoral care and academic support;
2. Enrolment procedures for international students must be clear and transparent to both provider and client and be regulated according to the Code;
3. The school will provide appropriate programmes to meet the individual, learning and social needs of the international fee-paying students by:
 - Providing an orientation programme to support the acculturation of international students into the school and wider community;
 - Providing effective pastoral care and support with appropriate professional development of teaching and ancillary staff;
 - Providing appropriate and effective ESOL programmes to assist the students in learning English to support them in achieving their academic goals across the curriculum;
 - Employ trained, qualified and registered staff to teach the ESOL programmes to ensure a consistently high standard of teaching and assistance is offered.
4. The Board of Trustees will ensure that:
 - Fees for international fee-paying students are reviewed annually;
 - International fee-paying students directly benefit from the revenue generated by their enrolment and surpluses are used to improve school wide facilities and resources;
 - An Operating and Marketing Plan for enrolling international students is budgeted for and employed annually;
 - There is a transparent and fair policy regarding the refund of international student fees



- Sancta Maria College International Department annually reviews information provided to prospective international students, parents, agents, homestay families, designated caregivers to ensure its accuracy and relevancy.
- There will be clear procedures in place which relate to this policy.

Policy: International Student Policy		NAG 6
Adopted:	Oct 2005	Michael Stride, Chairperson
Reviewed:	Jun 2014	Brendan Ryan, Chairperson
	May 2018	Warren Brabant, Chairperson
	May 2021	Warren Brabant, Chairperson
Next Review	August 2024	
	 Warren Brabant Chairperson	 Date