



SANCTA MARIA COLLEGE

2026 Enrolments Handbook



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WELCOME



Welcome to Sancta Maria College and thank you for your interest in sending your child to our school.

We are a Catholic co-educational school for students in Years 7 to 13, serving the Catholic communities of east and south-east Auckland.

We provide a high-quality, holistic education that develops well-rounded, confident young people. We are a proud Catholic school who follow the charism of Mary; expressed through our values of aroha, faith, hope and respect. Like Mary, we are guided by our faith to say 'yes' to opportunities.

Our dedicated staff are committed to both the academic and pastoral development of every student, ensuring they are supported and challenged throughout their time with us. Alongside the classroom, our co-curricular program offers something for everyone, helping students to reach their full potential.

We value strong relationships with parents and families as we work together to educate and shape the Catholic citizens and leaders of tomorrow.

We look forward to welcoming you to our college.

Andrew Mackenzie

Principal



Head Girl: Maia Tay-Morrison and Head Boy: Aaron Santoso

As young people transitioning into young adults, Sancta Maria College has provided us with a secure and diverse environment in which we can develop and grow confidence in ourselves.

At our school, we are surrounded by supportive peers who are constantly pushing us to strive to be better. Alongside the incredible student community, we have understanding and nurturing teachers who have supported us every step of the way throughout our high school experience. The teachers in our Sancta Maria community have consistently created a safe and welcoming environment for students to continue to grow and flourish.

With an award-winning music department, a well-supported sports programme and everything in between, students are sure to make headway in developing their God-given talents. Assisting them are dedicated teachers and experienced coaches uplifting students, providing continuous support in growing their talents and fostering their individuality.

Sancta Maria College enables students to become lifelong learners, heading into the world with Catholic values in their hearts – those of faith, hope, love, and respect. A central part of our school is our Special Catholic character that binds our student community together in faith.

During our time here at Sancta, we have created countless unforgettable memories and formed lifelong friendships that have shaped us into the people we are today. The valuable lessons we have learned will continue to guide us for the rest of our lives. We are incredibly proud to be a part of the Sancta Maria College whānau and are deeply grateful for all the wonderful opportunities this school has provided.

SCHOOL CONTACT DETAILS

Sancta Maria College

319 Te Irirangi Drive, Botany South, Auckland 2016 PO BOX 64 437, Botany Town Centre

P (09) 274 4081

E admin@sanctamaria.school.nz

W www.sanctamaria.school.nz

Enrolment Enquiries

Mrs Brenda Valk

P (09) 274 4081 ext. 257

E b.valk@sanctamaria.school.nz

E enrolments@sanctamaria.school.nz

SENIOR LEADERSHIP TEAM slt@sanctamaria.school.nz

Mr Andrew Mackenzie	Principal
Mrs Chris Sullivan	Deputy Principal, Senior School Curriculum
Mrs Reshmika Lal	Deputy Principal, Junior School Curriculum
Mr Lawrence Naicker	Assistant Principal, Pastoral Care and Wellbeing
Mr Mark Glasse	Acting Assistant Principal
Mrs Margaret Littlejohn	Business Manager

HISTORY AND CATHOLIC CHARACTER OF SANCTA MARIA COLLEGE

HISTORY

Sancta Maria College is a Year 7-13 integrated co-educational school for Catholic families. We opened in January 2004, initially for Years 7, 8 and 9 students, and we now provide quality secondary education for Years 7 to 13 with a full roll of 1,000.

The College is named after the mission schooner *Sancta Maria* on which Bishop Jean Baptiste Pompallier sailed around New Zealand. The name *Sancta Maria* is a Latin title for Mary the mother of God. It means *Holy Mary*. In New Zealand, Bishop Pompallier first celebrated Mass on Saturday 13 January 1838 in the Hokianga. It was at this Mass that our first Bishop dedicated Aotearoa to the protection of Mary under the title of her Assumption.

Just as Pompallier identified Mary's importance in establishing the faith in New Zealand, Sancta Maria College exalts Mary's position as the first Christian and model of piety. We find inspiration in Mary's example of humble service, particularly as seen in the Feast of the Visitation, which we celebrate annually at our College Feast Day.

In 1840 Bishop Pompallier purchased a schooner and renamed her the *Sancta Maria*. This ship enabled Pompallier to transport the faith the length and breadth of Aotearoa and beyond. Through the vessel of our College, New Zealand will continue to receive the Good News which the true Sancta Maria, our Holy Mother, brings to us.

The College's name commemorates the historic arrival and work of Bishop Pompallier. There is a comparison between the vessel *Sancta Maria* being used to spread the Word and our College being a vessel for furthering the faith and education of young people in our area.

WHAT IS A CATHOLIC SCHOOL?

The deepest nature of the Catholic Church is expressed in her three-fold responsibility of proclaiming the word of God, celebrating the sacraments, and exercising the ministry of charity duties, which are inseparable. A Catholic school is embedded in the Church; it is the Church in action, an authentic expression of the Church's mission.

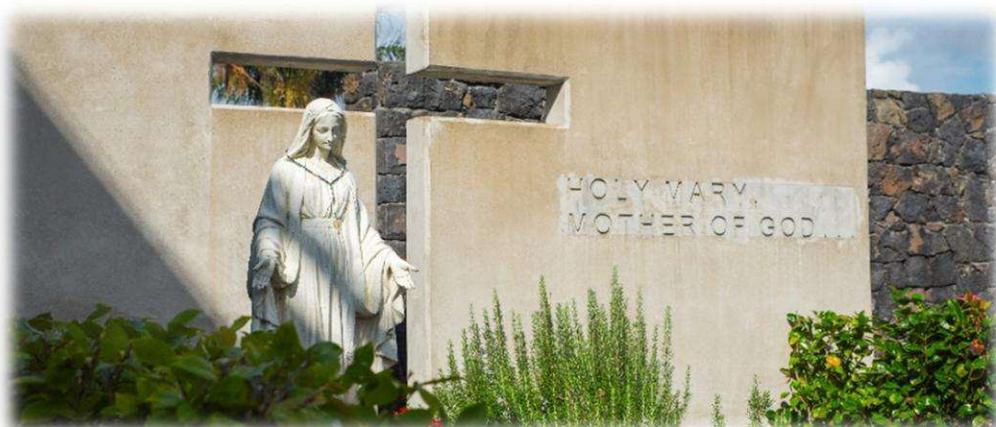
A Catholic school is not just another school or the equivalent of a state school with the addition of a religious education programme.

A Catholic school is an ecclesial (Church) entity, reflecting the "deepest nature" of the Church in its life, and participating fully in the Church's mission by forming Christ in the lives of others.

WHAT MAKES SANCTA MARIA COLLEGE UNIQUE?

Our Charism (the spirit by which we seek Christ) is linked with our nation's first Catholic Bishop, Jean-Baptiste François Pompallier and his strong devotion to Mary.

Sancta Maria College's Charism therefore is to sail through life with "Faith as our Compass", our sails filled with Mary's grace, as we journey towards eternal communion with God in heaven.



ABOUT US

VISION STATEMENT

Learning excellence, centred on our Catholic faith, personal growth, service to others and strong academic success.

MISSION STATEMENT

With Catholic Faith as our compass, celebrated in the Eucharistic community at Sancta Maria College, we will nurture confident, compassionate and connected life-long learners. We will be inspired to make a positive difference to a future global community and to the wider Catholic Church to which we belong.

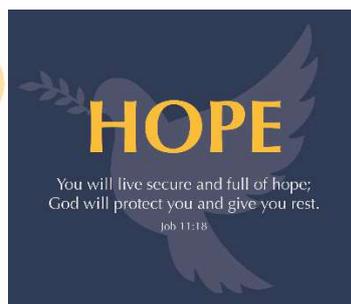
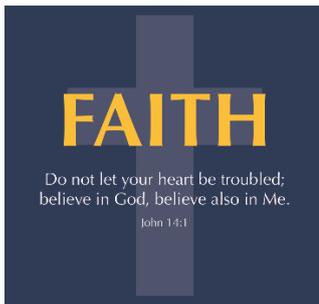
CORE VALUES

AROHA We act with love; we care for ourselves, each other and our world

FAITH We grow our relationship with Christ

HOPE We believe in God's purpose for our lives

RESPECT We think of others first, affirming and upholding the humanity and dignity of all



As we journey in faith and learning all of us will grow in mana by demonstrating our **12 virtues**:

Kindness

Courage

Diligence

Empathy

Forgiveness

Gratitude

Honesty

Humility

Tolerance

Integrity

Kaitiakitanga

Resilience

HOUSES AND PASTORAL STRUCTURES

House names were chosen as Bishop Pompallier stopped at these places as he travelled around the coast of Aotearoa New Zealand.

- Kororāreka
- Waitematā
- Hokianga
- Akaroa

KORORAREKA
Maori translation = *How sweet is the penguin*



In 1841-1842 Bishop Pompallier established a Catholic mission in Russell (Kororareka) which contained a printing press for the production of Maori language religious texts.

The printing press was brought from France and housed in the newly built Pompallier House, printing over 30,000 books.



WAITEMATA
Maori translation = *The sparkling waters*



In the 1850s Bishop Pompallier based himself in Auckland serving Catholic migrants and Maori.

Bishop Pompallier established the Cathedral of St Patricks and Joseph, with it being designated in 1848.



HOKIANGA
Maori translation = *The place of Kupe's great return*



Hokianga is the first mission station of Bishop Pompallier. It was here that he celebrated the first Catholic Mass at Totara Pt. on the 13th of January 1838.

Bishop Pompallier returned to France where he died in 1871. Revered by Maori, in 2002 his remains returned to New Zealand where they were buried at St Marys church, Motuiti in the Hokianga.



AKAROA
Maori translation = *The long harbour*



This part of New Zealand was originally settled by the French, calling it Port Louis-Phillipe.

With French settlers prominent, Bishop Pompallier set up a mission station in Akaroa in 1840 to serve their needs and those of local Maori




St Patrick's Church, Akaroa

HOMEROOMS AND JUNIOR CORE CLASSES

Each core class is named after past or present Bishop of the Diocese of Auckland. The names of these bishops are as follows:

BRN Bishop Denis George Browne
DNN Bishop Patrick James Dunn
LIS Archbishop James Michael Liston

CLE Bishop Henry William Cleary
GNS Bishop Edward Russell Gaines
MAC Bishop John Mackey

NAVIGATION



Navigation occurs twice a week and each group is steered by a Kaiurungi (tutor teacher) who shares the journey over the years. Each navigation group includes students from either Years 7-10 or Years 11-13. A peer mentoring space, it aims to develop tuakana-teina. It supports our students' spiritual, educational and personal growth in a holistic and purposeful way. *Navigation* will support our students to thrive and to succeed by building a strong sense of belonging and connection (whanaungatanga) that will support their hauora.



KAIHAUTŪ

Each house is led by a Junior (Year 7-10) and a Senior Kaihautū (Year 11-13)

A Kaihautū is a leader, they are the person in the waka who gives time to the paddlers ensuring that everyone is moving forward towards that common goal – which here at Sancta Maria College is personal excellence.

KAIURUNGI

The Kaiurungi is a significant adult who acts as a co-navigator along a student's personalised learning and growth journey. The title Kaiurungi was chosen because that is the 'steerer' in a waka, they are the people that will keep students on course and help them get to their personal destination. They assist in improving students' understanding of themselves as a learner whilst fostering a nurturing relationship which enhances social, emotional, and cognitive growth by building Catholic spirit, cultural competency, understanding of our twelve *Virtues* and our eight *Learning Attitudes*, and the responsibility of being both a global and a local citizen.

The Kaiurungi works collaboratively with each student to grow their capability to take personal responsibility for their own growth, and become self-monitoring, self-regulating, and self-determining learners.

You can contact the Kaiurungi directly if you have any general concerns.

Pastoral support includes the following specialists:

- The Senior Leadership Team
- House Kaihautū
- Kaiurangi
- Head of Years 7 and 8
- Head of Learning Support
- Guidance Counsellors
- RTLB specialist and cluster support
- Director and Assistant Director of Religious Studies
- Head of ESOL
- Peer Support Co-ordinators
- Careers department
- NZ Police Liaison Officer

Liaison with numerous external pastoral support agencies, the college offer a holistic, wrap-around approach to pastoral care and the use of restorative practices sets the conditions for success in student wellbeing and achievement.



SCHOOL INFORMATION

Sancta Maria College is committed to:

- High quality teaching and learning: Priority is given to appoint staff who are experts in their specialist teaching areas and wholly committed to the College's Special Catholic Character.
- Providing the best possible school environment for teaching and learning. Sancta Maria's buildings have been designed as state-of-the-art facilities for teaching and learning.

Reporting to Parents and Caregivers

A full written report is prepared for all students twice a year. Parent interview evenings are held during the year where parents/caregivers/whānau are invited to discuss their child's report with subject teachers. Date and times of these will be in the school newsletter and on the school website. An interim report during Term 1 will also be prepared to show how students have settled into the new academic year.

Newsletters/communication

Newsletters contain information about school highlights, as well as celebrating students' achievements and successes. There will also be supplementary notices with urgent information emailed to parents when there is a need. There will be a small number of printed newsletters available in the Student Centre if required. You may also view a copy of the current and previous newsletters on our website: [Newsletters | Sancta Maria College](#) and on the College App.

Our SchoolBridge App enables parents and students to keep in contact with the school.

SANCTA MARIA COLLEGE SCHOOLBRIDGE APP

Download the *SchoolBridge* App on your device to be up to date with College events and news.

This app can be downloaded free on your mobile device by [clicking this link](#)

Alternatively, you can download it using the App Store or Google Play by clicking the following links:

[SchoolBridge on the App Store \(apple.com\)](#) or [Get it via Google Play \(Android\)](#)

On the App you can find all school contact details, daily notices and newsletters, as well as report a student absentee (with one click), plus you can access KAMAR (our Student Management System) where you can track your child's academic results and, where relevant, NCEA progress. Useful links on the App include our website, Microsoft 365, [Facebook page](#), and Schoology access (for students).

Social Media Communication

Sancta Maria College have two official social media channels ([Facebook](#) and [Instagram](#)) which highlight student successes, communicate weekly tuck shop menus and some whole school notifications.

SCHOOL BUSES TO SANCTA MARIA COLLEGE

If parents wish to find out more about school bus services, public transport or fare information, please contact Auckland Transport on 09 366 6400 or view the AT website at [School buses to Sancta Maria College and Primary](#)

The Ministry of Education also provide a bus service from the **Beachlands** and **Maratetai** areas, which takes students to a range of schools. These buses depart from allocated bus stops in the area from around 7:30 am. Students may have to change buses at the Whitford Interchange depending which bus they are on to reach Sancta Maria College.

TIMETABLE

2026 Sancta Maria College Timetable				
Monday	Tuesday	Wednesday	Thursday	Friday
Homeroom 8:45 – 9:00	Assembly 8:45 – 9:15	Homeroom 8:45 – 9:00	8:20 – 9:20 Professional Learning	Homeroom 8:45 – 9:00
Period 1 9:00 – 10:00	Period 1 9:15 – 10:15	Period 1 9:00 – 10:00	Period 1 9:30 – 10:30	Period 1 9:00 – 10:00
Period 2 10:00 – 11:00	Navigation 10:15 – 11:00	Period 2 10:00 – 11:00	Navigation 10:30 – 11:00	Period 2 10:00 – 11:00
Interval 11:00 – 11:25	Interval 11:00 – 11:25	Interval 11:00 – 11:25	Interval 11:00 – 11:25	Interval 11:00 – 11:25
Period 3 11:30 – 12:30	Period 3 11:30 – 12:30	Period 3 11:30 – 12:30	Period 3 11:30 – 12:30	Period 3 11:30 – 12:30
Period 4 12:30 – 1:30	Period 4 12:30 – 1:30	Period 4 12:30 – 1:30	Period 4 12:30 – 1:30	Period 4 12:30 – 1:30
Lunch 1:30 – 2:10	Lunch 1:30 – 2:10	Lunch 1:30 – 2:10	Lunch 1:30 – 2:10	Lunch 1:30 – 2:10
Period 5 2:15 – 3:15	Period 5 2:15 – 3:15	Period 5 2:15 – 3:15	Period 5 2:15 – 3:15	Period 5 2:15 – 3:15

All students are to be at school by 8:40am ready to attend first period.

There is a prayer to begin each day.

TEACHING AND LEARNING

ACADEMIC SUCCESS

Students at Sancta Maria College consistently achieve outstanding academic results.

2025 NCEA results and pass rate:

Level 1 – 91%

Level 2 – 96%

Level 3 – 978%

University Entrance – 90%

2024 University Scholarships:

Financial Scholarships from a range of universities were offered to Year 13 Students in 2024.

These Scholarships totalled over \$276,000.00

You can view our top Academic Achievers for 2025 in our local paper by [clicking this link](#)

Our students continue to achieve NCEA at an outstanding level, placing Sancta Maria College as one of the leading schools in Auckland for NCEA achievement. Teaching and learning at Sancta Maria College is future-focused, emphasising skills and dispositions needed for our students to successfully take their place in the world beyond education. At the centre of all our school's learning are the Special Catholic Character values, which provide the foundation for positive teacher-learner relationships. Positive classroom relationships are the cornerstone of all successful learning. At Sancta Maria College success is for all, and the diversity of student abilities is acknowledged and supported.

Sancta Maria College campus has state-of-the-art learning facilities, which include:

- The St Luke's Church, a sacred space, allows for Masses, liturgies and quiet reflection
- Classrooms that are innovative and promote a positive teaching and learning environment.
- Specialist rooms for arts, including visual art, music and drama
- Specialist technology facilities catering for food technology, electronics, digital technology, hard and soft materials technology, graphics and biotechnology
- A fully integrated information technology system serving computer laboratories, library and classrooms, to enhance student learning
- A large and modern Auditorium for assemblies, prizegiving, masses and special events such as musical productions and performances
- A modern, fully equipped gymnasium including full-sized netball and basketball courts and a weight-training facility
- An attractive, landscaped setting including sports fields, walkways, trees, environmental and shaded areas

A wide range of subjects and learning opportunities is offered to all students. There is a high importance placed on the use of digital technology across the curriculum, with all students having access to the internet and email facilities.

SCHOOL CURRICULUM

- Religious Education (compulsory for all students at all Year levels)
- English
- Health and Physical Education
- Learning Languages
- Mathematics and Statistics
- Science
- Social Sciences
- Technology
- The Arts

These, together with the core Values and Key Competencies, form the basis of the delivery of the curriculum.

Students in Years 7-10 will receive a broad and balanced education by undertaking study involving all the learning areas.

Please refer to the following subject options for the full curriculum outline.



				NCEA	Level 1	Level 2	Level 3
Social Sciences							
Social Science							
Commerce							
Accounting							UE APP
Business Studies							UE APP
Economics							UE APP
Classical Studies							UE APP
Geography							UE APP
History							UE APP
Art History							UE APP
Travel And Tourism							
World Of Work							
Technology							
Digital Technologies							UE APP
Design & Visual Communication (DVC)							UE APP
Hospitality							
Technology -Fashion & Design (Textiles)							UE APP
Technology - Food Technology							UE APP
Technology - Multi-Materials							UE APP
The Arts							
Art							
Art - Practical							
Art -Digital							
Art - Design							UE APP
Visual Art - Painting							UE APP
Art - Photography							UE APP
Visual Art - Sculpture							UE APP
Drama							UE APP
Music							UE APP



= Offering University Entrance Approved Standards

ACADEMIC, CULTURAL AND COMMUNITY CO-CURRICULAR ACTIVITIES

It is a professional expectation that all teachers are involved in supporting the Co-Curricular activities of the College. All students are encouraged to participate in up to three extra-curricular activities during the year, ideally one sport, one cultural and one community/service.



Year level

Able & Ambitious

	7	8	9	10	11	12	13
APO Orchestral mentoring programme							
CALCEX							
CMNZ Chamber Competition							
Debating							
EPro8							
ICAS - Reading, Maths and Science							
KBB Music Festival Honours programme							
Kids Lit Quiz (School and Regional Competition)							
Kiwi Science, Maths and English							
Mathematical Modelling Competition							
Mathex							
New Zealand Engineering Science Competition							
NZ Music Commission mentoring programme							
NCEA Scholarships							
Ngā Manu Kōrero Speech Competition							
Biology Olympiad							
Chemistry Olympiad							
Maths Olympiad							
Ethics Olympiad							
Senior Maths Competition							
Science and Technology Fair							
Secondary School Arts Awards (competition)							
Speech Competitions (Lions, Eastern Schools, Race Unity)							
Tournament of Minds							
University of Canterbury Maths paper							
Young Scholars Programme - University of Auckland							
Zonta Debating Competition							

Year level

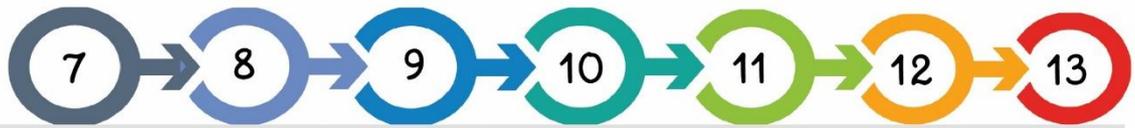


Arts

Big Band							
Stage Band							
Jazz Combos							
Concert Band							
Orchestra							
Symphonic Chamber Strings							
Big Sing Choir							
Kids Sing Choir							
Rock Quest							
Stand Up Stand Out (SUSO)							
Play it Strange song writing Competition							
Art Club							
School Production							
Origami Club							
Anime Club							
Sheila Winn Competition							
Focus on Ability (Film) Competition							
48-Hour Film Competition							

Community and Service

AV Team Leaders							
AV Team							
Community Languages Week Student Committee							
Craft and Charity							
Cultural Festival Committee							
Duke of Edinburgh							
Environment Club							
Librarian							
Rotary Youth Driver Awareness (RYDA)							
Student Led News Centre							
Sustainability Trust							
Traffic Duty Team							
Trees for Survival							
Wearable Arts							



Year level

Councils

Howick Youth Council

Cultural

Kapa Haka

Cultural Festival performance groups

Leadership

Blues Leadership Course

Junior School Leaders

Leavers Dinner committee

Prefects : Academic, Art, Community| Service, Cultural, Head Boy & Girl, House, International, Special Character, Sports, Wellbeing

Peer Support Leaders

PILOT

Senior ball Committee

Sports Committee

Special Character

Bible Group

Breakfast Club

Caritas

CSYMI

Eucharistic Ministry

Laudato Si' – Kaitiakitanga

Lectors Guild

Mass and Worship Band

Minister of the Altar

Pompallier Shield

Rosary Group

St Vincent De Paul outreach programme

Young Vinnies

	7	8	9	10	11	12	13
Councils							
Howick Youth Council							
Cultural							
Kapa Haka							
Cultural Festival performance groups							
Leadership							
Blues Leadership Course							
Junior School Leaders							
Leavers Dinner committee							
Prefects : Academic, Art, Community Service, Cultural, Head Boy & Girl, House, International, Special Character, Sports, Wellbeing							
Peer Support Leaders							
PILOT							
Senior ball Committee							
Sports Committee							
Special Character							
Bible Group							
Breakfast Club							
Caritas							
CSYMI							
Eucharistic Ministry							
Laudato Si' – Kaitiakitanga							
Lectors Guild							
Mass and Worship Band							
Minister of the Altar							
Pompallier Shield							
Rosary Group							
St Vincent De Paul outreach programme							
Young Vinnies							

SPORTING CO-CURRICULAR OPTIONS



Year level

Sports							
Badminton	Term 2&3						
Basketball	Term 2&3						
Football	Term 2&3						
Hockey			Term 2&3				
Netball	Term 2&3						
Orienteering	Term 1&3	Term 1&3	Term 1				
Rugby (union)	Term 2&3						
Touch Rugby	Term 4	Term 4	Term 4	Term 4	Term 1	Term 1	Term 1
Volleyball	Term 4	Term 4	Term 4	Term 4	Term 1	Term 1	Term 1
Additional Options							
Athletics	Term 4	Term 4	Term 1&4				
Distance running	Term 3	Term 3	Term 2				
Futsal			Term 4	Term 4			
Gym Sports	Term 2						
Mountain Biking	Term 2&3						
Swimming	Term 1&3	Term 1&3	Term 2&3				
Table Tennis	Term 3	Term 3	Term 2				
Tennis	Term 1	Term 1	Term 4	Term 4			
Triathlon			Term 1&2				

SCHOOL UNIFORM

Sancta Maria College is a uniform school, and ALL students must wear correct regulation uniform at school, on the way to and from school, and on all official school trips. The school uniform is authorised by the Board of Trustees. At all times, students are expected to take pride in their appearance and dress neatly. Uniform should be in the correct size, be worn correctly and kept clean and tidy. All clothing must be clearly named.

The School Uniform and grooming should be maintained to a high standard at all times. Only uniform clothing is to be worn and must be purchased from the designated suppliers. No non-regulation jackets or scarves, etc. are to be worn with school uniform. The wearing of regulation school uniform is a condition of attendance.

The official school uniform is available from our Uniform Shop as well as Prestidge uniforms (formerly Elizabeth Michael Corporate Wear), 65 New North Road, Eden Terrace. Following enrolment acceptance, you will receive further specific information on the school uniform and appearance code, the date for making the uniform available for purchase at the College in November, and the hours of our onsite Uniform Shop later in the year and the start of the school year. All details regarding days and times can be found on our website: www.sanctamaria.school.nz

The Board of Trustees also exercises the right to amend or include items in the regulations if, the need arises.

School Regulations, Standards and Expectations of Behaviour

Acceptance of school standards and expectations of behaviour is a condition of enrolment. There is a high standard of behaviour expected inside and outside the classroom. These must be known and understood. These are to protect students and staff so that everyone can feel safe and enjoy learning in a caring, supportive, nurturing and positive environment.

The school advises against bringing personal items to school and can take no responsibility for personal items that may go missing.

Please see below the full junior and senior school uniform details:

JUNIOR UNIFORM (Years 7 - 10)

Skirt & Trouser Set	Short & Trouser Set
<ul style="list-style-type: none">• Skirt – navy regulation• Tailored or fitted trousers – term 2 & 3 only (new)• Blouse – blue short sleeved• Jumper – navy wool• Sandals – McKinlay (Safari black) or Roman sandals (black). Term 1 & 4 only• Shoes - black leather lace up school shoes (no slip-ons, street or sports shoes permitted)• Socks – school navy blue ankle socks• Jacket – navy junior school jacket	<ul style="list-style-type: none">• Shorts – navy regulation• Tailored or fitted trousers – term 2 & 3 only (new)• Shirt – blue short sleeved• Jumper – navy wool• Sandals – McKinlay (Safari black) or Roman sandals (black). Term 1 & 4 only• Shoes - black leather lace up school shoes (no slip-ons, street or sports shoes permitted)• Socks – school navy blue ankle socks• Jacket – navy junior school jacket

SENIOR UNIFORM (Years 11 – 13)

Skirt Set	Fitted Trouser Set
<ul style="list-style-type: none"> • Skirt – navy regulation • Blouse – blue $\frac{3}{4}$ sleeve • Fitted Blazer • Shoes - black leather lace up school shoes with dress black socks or black leather loafers with invisible socks (no slip-ons, street or sports shoes permitted) • Opaque navy blue stockings (60+ Denier) • School scarf (optional) • School Cardigan – wool (optional) • School tie 	<ul style="list-style-type: none"> • Fitted (slim fit) trousers • Shirt – blue $\frac{3}{4}$ sleeve • Fitted Blazer • Shoes - black leather lace up school shoes with dress black socks or black leather loafers with invisible socks (no slip-ons, street or sports shoes permitted) • School scarf (optional) • School Cardigan – wool (optional) • School tie
Regular Fit Trouser Set	Senior School Formal Set
<ul style="list-style-type: none"> • Regular fit trousers • Shirt – long sleeved • Regular Blazer • Shoes - black leather lace up school shoes with dress black socks or black leather loafers with invisible socks (no slip-ons, street or sports shoes permitted) • Opaque navy blue stockings (60+ Denier) • School scarf (optional) • School vest – wool (optional) • School tie 	<ul style="list-style-type: none"> • Regular fit, fitted trousers or navy skirt (regulation school) • Shirt or blouse – blue $\frac{3}{4}$ or long sleeved • Blazer – regular or fitted • Shoes - black leather lace up school shoes with dress black socks or black leather loafers with invisible socks (no slip-ons, street or sports shoes permitted) • School tie

ACCESSORIES	WET/COLD WEATHER
<ul style="list-style-type: none"> • The only jewellery that students are allowed to wear are one pair of small plain gold or silver ear studs worn in the lower earlobe, watch and necklace with a cross or taonga. • Clear plastic spaces are permitted to keep recent piercings open. • Tattoos and tongue studs are NOT permitted. • Only blue, navy, white or black hair bands may be worn. Claw Clips are not to be worn. • Nail polish, make-up, or tinted moisturiser are NOT permitted. 	<ul style="list-style-type: none"> • In Terms 1 and 4 the school jacket may be worn in the morning without a jersey underneath. • Any school sports or leavers apparel are not permitted to be worn as part of the school uniform unless otherwise specified by Senior Leadership. • Regulation junior school jackets hard shell. (Previous designs are no longer permitted).



SANCTA MARIA COLLEGE

Uniform Guide

Junior Uniform

Junior: Years 7 - 10



Senior Uniform

Senior: Years 11 - 13



PE Uniform



ALL Year Levels

UNIFORM SHOP

Opening Hours:

Tuesdays and Wednesday

Wednesday afternoon

First Saturday of the month

7:30am-9:00am

2:30pm-5:00pm

9:00am-12:00 noon

The shop will be closed on a Saturday of a long weekend and during the School Holidays.

If you have any questions regarding the school uniform or wish to volunteer in the Uniform Shop, please contact Dianne Guinan: Phone: (09) 272 5601 Email: uniformshop@sanctamaria.school.nz

Prestidges, formerly Elizabeth Michael Uniforms

uniforms@prestidges.co.nz

[Home - Prestidges Uniforms](#)

65 New North Road, Eden Terrace

Auckland - (09) 358 1680

Prestidges Opening Hours:

Mon - Thurs: 9am to 5pm

Friday: 9am to 4pm

Saturday: 9am to 12pm



DIGITAL DEVICES (We are a BYOD Bring your own device school)

All Year 7 to 13 students are asked to bring their own digital device to Sancta Maria College.

At Sancta Maria College, we want to provide 21st century learning experiences using online tools and access to 'own devices' to communicate, collaborate and create new knowledge and understanding.

The digital device will be used to support learning by allowing students to use online resources such as *Office 365* and *Schoology*. We will also maintain elements of work with pen and paper as we believe that this is important for students.

WHAT DIGITAL DEVICE DO YOU RECOMMEND?

One of the many realities in a school environment is that students require a lightweight, highly portable device with a long battery life. Students must carry their device from class to class and will not be able to rely on having an opportunity to recharge their device during the day. In addition to this, the device must also be wireless capable, have a good warranty and be robust. This means that the build quality of the device must be high. A hard case is also recommended.

This is a significant factor behind Sancta Maria College recommending computing devices. If you are going to buy a device for your child, we would recommend a Windows 10 or MacOS X device with a 13.3" display, a core i5 processor or better and at least 4GB of RAM. Chromebooks and tablets are not recommended as they are restrictive and do not integrate well with our online learning environment.

Minimum specifications for a notebook are:

- Screen size: 13 inch or larger
- Processor: Core i5 recommended
- RAM: 4GB (8GB recommended)
- Built in wireless

Smart phones do not have the functionality required and are not part of the BYOD programme.

WHEN CAN I USE MY DIGITAL DEVICE AT DURING SCHOOL?

Guidelines for the use of digital devices at Sancta Maria College.

- Devices may be used before school up until the first bell at 8:40am. From that point, they must be switched off.
- Students may use their digital devices during class-time, although, only with permission from their teacher, and only for what the teacher deems 'educationally sound' purposes.
- Students are not to use digital devices on school grounds at interval or lunchtime.
- Students may use devices in the library during interval and lunchtime, but only for study/homework purposes. They may not text or make phone calls or play games or watch videos or listen to music.
- On leaving the school grounds at the end of the day, we ask that students wait until they have left the College before using their digital devices.
- Students who need to check messages from parents may do so **ONLY** at the Student Centre. The student must be physically present inside the Student Centre and have received permission from one of the Kaihautū or receptionists.

SANCTA MARIA COLLEGE CELL PHONE GUIDELINES

We do not recommend that students bring cell phones to school. Cell phones are not necessary to have during the day. However, we understand that some parents/caregivers want their children to have a phone to communicate with them after school.

If a student does bring a phone to school, the following guidelines apply:

- The school does not accept responsibility for lost, damaged, or stolen phones.
- If students choose to bring a cell phone, it must be switched to 'silent' and left in the student's school bag between the first bell at 8.35am and the end of the school day 3.15pm. This ensures that the phone is not a distraction to students or teachers during classes. The school has a consistent process to be followed in every class around the management of this.
- If a staff member observes a student with a cell phone during class time or during break times the student must hand it to the staff member immediately when asked. The cell phone will be kept at the Student Centre and can be collected by the student at the end of the school day. Consequently, the student will receive an after-school detention.
- If cell phones are used for a learning activity, this will be at the teacher's discretion and the phone's use will be supervised by a staff member. **Continued violation** of the cell phone guidelines results in a parent/student meeting with the Kaihautū or Deputy Principal and becomes a persistent defiance / continued disobedience disciplinary issue.
- Students may take a cell phone on EOTC activities under the supervising staff member's conditions. These guidelines and other relevant school policies will apply.
- In an emergency, parents should contact the school who will ensure a staff member quickly conveys a message to students. Students falling ill during the day must report to the Main Reception, who will contact parents/caregivers.
- If a parent/caregiver needs to contact their child during the day, they may call or email the student centre.

GUIDELINES FOR PARENTS

INAPPROPRIATE CELL PHONE USE OUTSIDE OF SCHOOL HOURS:

Parents are responsible for their children outside of school hours. We encourage parents to have clear rules around cell phone use at home and to encourage students to be the same person online or in person. We also encourage parents to monitor passwords, control Wi-fi use overnight and be engaged with what their children are consuming and creating online.

If there is an incident involving Sancta Maria College students that has occurred online outside of school hours, we encourage you to reach out to the other student's parents in a calm manner to inform them of what has happened. Work together to find a solution to the behaviour/incident.

If the behaviour is in breach of the *Harmful Digital Communications Act 2015* we encourage you to contact *Netsafe* or the NZ Police and report it.

Both *Netsafe* and *The Parenting Place* have great resources on raising digitally responsible teens.

CYBER SAFETY

Any objectional online behaviour that occurs outside school hours or via apps blocked by Sancta Maria College are not the responsibility of the College. This is the responsibility of the parents/caregivers. If you feel there is a breach of the Harmful Digital Communications Act 2015, then you need to report this to Netsafe and/or NZ Police.



The measures to ensure the Cyber Safety of Sancta Maria College's staff and students are based on our values as expressed in the school's Charter.

The school's computer network, internet access facilities, computers, and other school ICT equipment/devices, and student-owned devices bring great benefits to the teaching and learning programmes at Sancta Maria College, and to the effective operation of the school. Our school has Cyber-safety practices in place, which include User Agreements for all school staff and students.

The goal of the school in this matter is to create and maintain a Cyber-safety culture which as well as legislative and professional obligations is in keeping with the values of the school, as well as legislative and professional obligations.

This Cyber Safety Agreement includes information about your obligations and responsibilities, the school's expectations and the nature of possible consequences associated with Cyber safety breaches which undermine the safety of the Sancta Maria College environment.

All students will be issued with a Cyber Safety Agreement and once signed and returned to school, students will be able to use the school ICT equipment/devices, student-owned devices, and have access to the school's internet service.

The school's computer network, Internet access facilities, computers and other school ICT equipment/devices are for approved educational purposes appropriate to the school environment only. This also applies to accessing the internet through any device whilst at school or during any school-related activity.

View the BYOD information [HERE](#)

ENROLMENT INFORMATION

Annual Enrolments

The enrolment process begins Wednesday 11 March 2026 and closes Friday 29 May 2026

Enrolment Interviews

Following the close of enrolments, we will be conducting interviews for prospective students. Further information, including interview dates and requirements, will be shared with families once details are finalised.

Enrolment timelines for Year 7 Priority 1, 2 and 3 students* – Please see below for the classifications on priorities. You will be notified about your offer of a place in priority order as specified below:

Wednesday 11 March 2026:	Enrolments Open
Friday 29 May 2026:	Enrolments close at 4pm
Early June 2026:	Enrolment interviews
Mid-June 2026:	Offer of place for Priority 1 students and confirmation of Acceptance (Priority 1)
Early-August 2026:	Offer of place for Priority 2 students (subject to availability) and confirmation of Acceptance (Priority 2)
Priority 3	Depending on availability, a ballot will be conducted for Priority 3

NOTE: Families from all priorities with an offer of place are required to confirm acceptance of that offer by the scheduled date. Failure to do so will mean forfeiture of your child's enrolment place.

All Other Priority Groups (Priority 4-6 students)

Student Places will be offered subject to availability.

For enrolments at Year Levels 8 to 13

We consistently operate at our maximum roll capacity of 1,000 students. As a result, places at these year levels can only be offered if an existing student withdraws and a vacancy becomes available. Any available places will be allocated according to the priority order outlined in our enrolment scheme.

*Priority of Enrolment

Sancta Maria College has a Ministry of Education-approved enrolment scheme that has clearly defined priorities of enrolment. The information on college boundaries has been described overleaf.

PRIORITY 1	In-Zone Catholic Student at one of our feeder schools: Our Lady Star of The Sea, St Mark's School or Sancta Maria Catholic Primary School
PRIORITY 2	Out Of Zone Catholic Student at one of our feeder schools: Our Lady Star of The Sea, St Mark's School or Sancta Maria Catholic Primary School
PRIORITY 3	Other In-zone Catholic Student
PRIORITY 4	Out of zone Catholic Student
PRIORITY 5	In-zone non-Catholic Student
PRIORITY 6	Out of zone non-Catholic Student

Catholic Diocese of Auckland information for parents/caregivers seeking preference of enrolment at Catholic schools.

In seeking preference of enrolment at a Catholic school, you need to make a commitment to actively supporting your child in their faith formation and the practices of the Catholic Church.

The diocesan Preference of Enrolment Certificate needs to be signed by Parish Priest or another authorised agent of the Bishop. It is normal practice to make an appointment with the Priest.

A new Preference of Enrolment Certificate is required for each child in the family.

Preference certificates are school specific. The name of the school must be specified on the certificate. If you intend to apply for enrolment at a number of different Catholic schools, you should have the required number of Preference of Enrolment Certificates and ask the Priest to sign these during the one interview.

A new Preference of Enrolment Certificate is required for transfer to another school, e.g. primary to secondary school. In some exceptional circumstances the preference status of your children could change.

The Preference of Enrolment Certificate is valid for two years prior to enrolling. For example, a new entrant's Preference of Enrolment Certificate should be obtained when they turn three years of age no earlier, or if your child is on a school waitlist for longer than two years and a place becomes available, a new certificate is required. The school keeps the preference certificate – not the family. If you are applying for preference of enrolment under Criterion 5.3 which reads, 'At least one parent/guardian is a Catholic, and although their child has not yet been baptised, the child's participation in the life of the school could lead to the parents having the child baptised, it is important to recognise that one parent/guardian being Catholic is not sufficient in itself to guarantee that preference will be granted.' The second part of the sentence has equal weight with the first.

If you are applying for preference of enrolment under Criterion 5.4 the significant familial adult must be: a close family member who is actively involved in your child's upbringing and live close to you practising their faith and involved in their own parish equipped and committed to the faith formation of your child and practices of the Catholic Church. The significant familial adult must fill out a SUPPORTING EVIDENCE FORM and submit it to their parish office for their Parish Priest to complete Section B. Please see 'Process for Applying for a Preference of Enrolment Certificate – Criterion 5.4' for full information.

Parish Priests/Bishop's Agents grant preference, and they are the only person who may do so. Schools then decide which students will be accepted for enrolment.

Attendance at a Catholic school by non-preference students is not grounds for seeking preference of enrolment at another Catholic school.

ZONE DESCRIPTIONS

Starting at the Otaru Creek, the zone boundary follows the Tamaki River northwards and follows the coastline around Musick Point, around Whitford, Beachlands and Maraetai until the Wairoa River.

Follow the Wairoa River and across to the intersection of North Road, Twilight Road and Papakura-Clevedon Road.

From there, a line is drawn westwards until the intersection of Whitford Park Road and Sandstone Road, so as to exclude Ara-Kotinga, Kimpton Road and Polo Lane.

Follow Sandstone Road until Ormiston Road, including Regis Lane and Shepherds Lane. From there, follow Ormiston Road to the west including turning south into Murphy's Road.

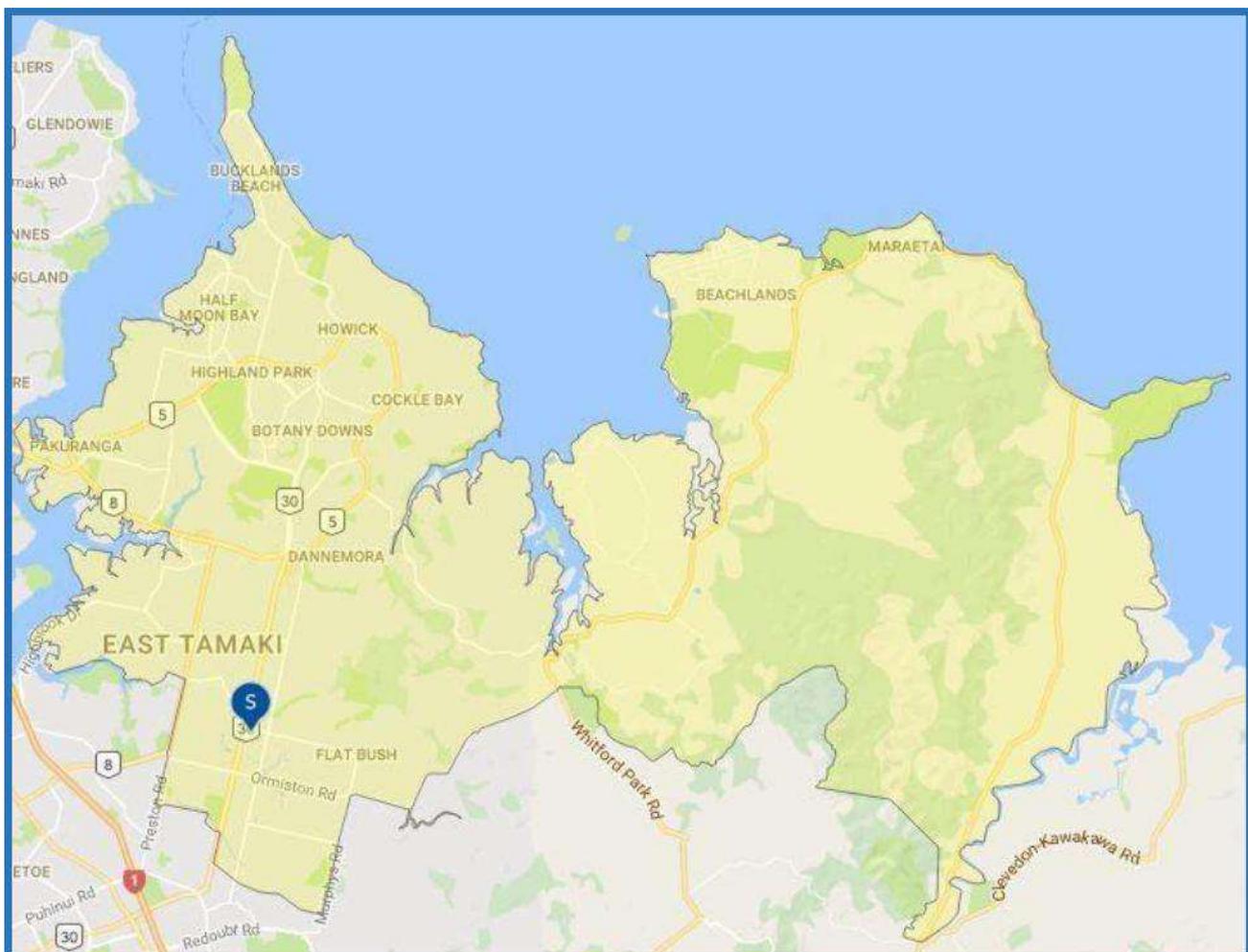
Follow Murphy's Road until Thomas Road. Head west down to Thomas Road (south sides excluded) and Dawson Road (south sides excluded) until Te Irirangi Drive.

Head north along Te Irirangi Drive (west side excluded) until Belinda Avenue. From there, follow a line around Belinda Avenue (excluded), and Rongomai Road (excluded), until the intersection of Rongomai Road and Dawson Road.

Head north along Preston Road (west side excluded), East Tamaki Road (west side excluded) and Springs Road (west side excluded) until Kerwyn Avenue.

Head west along Kerwyn Avenue and south down Andromeda Crescent until the Otaru Creek.

NOTE: Both sides of boundary roads are included in the zone, unless otherwise stated.



FINANCIAL CONTRIBUTIONS 2027

	Years 7/8	Years 9-13
Diocese Attendance Dues	\$544**	\$1,124 **
Proprietors Contribution	\$355	\$355
Special Character	<u>\$70</u>	<u>\$70</u>
	\$969	\$1,549
SMC Financial Contribution	<u>\$1,445</u>	<u>\$1,445</u>
	\$2,414	\$2,994

** This amount is set from the Diocese and is subject to change each year.

Family discount of \$100 applies if three (3) or more children attend Sancta Maria College.

Options for payment:

	Years 7/8	Years 9-13
(a) Payment in full by 31 March (5% discount)	\$2,293.30	\$2,844.30
(b) Per term (by end second week each term)	\$ 603.50	\$ 748.50

NOTE: If your child is offered a place at Sancta Maria College, there is a commitment payment of \$600 to be paid at the time of acceptance of a place. This is the equivalent of approximately one term's financial contribution and will be credited against your child's financial account at the start of the academic year when invoices are sent to families. It is highly recommended that an automatic payment be set up to cover financial contributions to commence at the beginning of the following year and this can be discussed with the Cashier at the time of acceptance.

Details of each component are detailed as below:

Attendance Dues

Attendance Dues are a compulsory payment under the terms of the Education and Training Act 2020 and a condition of enrolment at Sancta Maria College. Attendance Dues are charged for all students who attend Catholic Schools in New Zealand.

Attendance Dues are used to repay loans for building works done at schools in the Auckland Diocese, property-related costs including school building works, buildings insurance and costs directly associated with the administration of Attendance Dues.

Attendance Dues are collected by Sancta Maria College on behalf of the school's Proprietor, the Roman Catholic Bishop of Auckland. These are forwarded to the Auckland Common Fund Limited, a company established by the proprietors of Catholic-integrated schools in the Diocese of Auckland responsible for the collection of Attendance Dues.

More information is available from the Cashier in the school office on Attendance Dues or if you need any assistance.

This portion does not qualify for the Donation Income Tax Rebate.

The contributions detailed below show the GST-exempt portion which qualifies for the Donation Income Tax Rebate.

A Donation Tax Receipt is automatically emailed but is also available on request.

Special Character

This contribution provides the main source of funding for all services provided to Sancta Maria College by the Catholic Education Services Board. No contributions are made by the Government for these services. The Catholic Education Services Board assists schools to provide a Catholic education for your child through the preservation and enhancement of the Catholic Special Character in our schools. *This contribution is GST exempt: tax deductible.*

Proprietors Contribution

This contribution is forwarded to the Auckland Catholic Diocese for the on-going capital works development of Sancta Maria College. *This contribution is GST exempt: tax deductible.*

Sancta Maria College Financial Contribution

This is required by the Sancta Maria College Board of Trustees to cover a wide range of costs that are not met by the Ministry of Education. This contribution is to cover extra resources for the benefit of students including additional staffing, co-curricular sports and musical equipment, additional curriculum learning equipment and materials such as digital resources, subsidising school Yearbook, and any other expenditure on behalf of the students as may be approved by the board. This contribution is subject to change should the Board see fit to alter it.

This contribution is GST exempt: tax deductible.

Subject and Activity Fees

At the start of each year students will be charged for various activities and subject fees which involve a take home component for the options they have chosen. These are outlined on the course outline booklet provided to the student at the time of choosing subjects for the following year. Separate invoices are issued for these charges and are to be paid for by the date specified on the invoice. Other activity charges will be added as they are advised by various departments throughout the year.

Learning Enhancement Platforms

Students are offered various learning enhancement platforms to enable them to access licenses to learning platforms both at home and at school. A separate sheet outlines each of these online resources which are highly recommended as valuable educational tools.

Extra Co-Curricular Activity Fees

The College offers a large variety of co-curricular activities in sporting, music and cultural areas where the students are encouraged to participate. Whilst many such activities are subsidised, students will be charged to participate in such groups to cover registration, equipment, uniforms etc.

This portion does not qualify for the Donation Income Tax Rebate.

Workbooks and Stationery

At the end of each year students will be provided with the list of workbooks and stationery that is required for their chosen subject for the following year. These are purchased through Office Max BacktoSchool programme. Workbooks are chargeable as they include work and study notes that are completed and kept by the students.

This portion does not qualify for the Donation Income Tax Rebate

Please see below a breakdown of fees for each year group:

Year 7

\$544	Attendance Dues (GST inclusive)
\$1,870	Financial Contributions (as outlined above; GST exempt)
\$30	Technology (GST inclusive)
\$11	Curriculum Resource Contribution (GST inclusive)
\$80	Online Learning Digital Resource – Science, Maths, English, Languages, (GST inclusive)
\$20	Religious Education Retreat (GST inclusive)
\$12	Identification/Copying card (GST inclusive)
\$10	Photocopying credits (GST inclusive)

\$2,577 TOTAL

The total portion, which qualifies for the Donation Income Tax Rebate is: \$1,780

Year 8

\$544	Attendance Dues (GST inclusive)
\$1,870	Financial Contributions (as outlined above; GST exempt)
\$ 380	Camp (GST inclusive) – (charge to be confirmed)
\$30	Technology (GST inclusive)
\$11	Curriculum Resource Contribution (GST inclusive)
\$80	Online Learning Digital Resource – Science, Maths, English, Languages, (GST inclusive)
\$20	Religious Education Retreat (GST inclusive)
\$12	Identification/Copying card (GST inclusive)
\$10	Photocopying credits (GST inclusive)

\$2,957 TOTAL

The total portion, which qualifies for the Donation Income Tax Rebate, is \$1,780

Year 9

\$1,124	Attendance Dues (GST inclusive)
\$1,870	Financial Contributions (as outlined above GST exempt)
\$ 80	Online Learning Digital Resource – Science, Maths, English, Languages, (GST inclusive)
\$16	“Turn it In” Plagiarism membership (GST inclusive): Optional
\$11	Curriculum Resource Contribution (GST inclusive)
\$20	Religious Education Retreat (GST inclusive)
\$12	Identification/Copying card (GST inclusive)

\$3,133 TOTAL

The total portion, which qualifies for the Donation Income Tax Rebate, is \$1,780

Year 10

\$1,124	Attendance Dues (GST inclusive)
\$1,870	Financial Contributions (as outlined above; GST exempt)
\$ 440	Camp (GST inclusive) – (charge to be confirmed)
\$80	Online Learning Digital Resource – Science, Maths, English, Languages (GST inclusive)
\$16	“Turn it In” Plagiarism membership (GST inclusive): Optional
\$11	Curriculum Resource Contribution (GST inclusive)
\$20	Religious Education Retreat (GST inclusive)
\$12	Identification/Copying card (GST inclusive)

\$3,573 TOTAL

The total portion, which qualifies for the Donation Income Tax Rebate, is \$1,780

Year 11

\$1,124	Attendance Dues (GST inclusive)
\$1,870	Financial Contributions (as outlined above; GST exempt)
\$70	Online Learning Digital Resource – Science, Maths, English (GST inclusive)
\$16	“Turn it In” Plagiarism membership (GST inclusive)
\$11	Curriculum Resource Contribution (GST inclusive)
\$25	Religious Education Retreat (GST inclusive)
\$12	Identification/Copying card (GST inclusive)

\$3,128 TOTAL

The total portion, which qualifies for the Donation Income Tax Rebate, is \$1,780

Year 12

\$1,124	Attendance Dues (GST inclusive)
\$1,870	Financial Contributions (as outlined above GST exempt)
\$11	Curriculum Resource Contribution (GST inclusive)
\$16	“Turn it In” Plagiarism membership (GST inclusive)
\$25	Religious Education Retreat (GST inclusive)
\$12	Identification/Copying card (GST inclusive)

\$3,058 TOTAL

The total portion, which qualifies for the Donation Income Tax Rebate, is \$1,780

Year 13

\$1,124	Attendance Dues (GST inclusive)
\$1,870	Financial Contributions (as outlined above GST exempt)
\$16	“Turn it In” Plagiarism membership (GST inclusive)
\$11	Curriculum Resource Contribution (GST inclusive)
\$30	Religious Education Retreat (GST inclusive)
\$12	Identification/Copying card (GST inclusive)

\$3,063 TOTAL

The total portion, which qualifies for the Donation Income Tax Rebate, is \$1,780



Sancta Maria College

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